[HHS Staff] Updates from the HHS Office of Research

Esther Leerkes (She/Her/Hers) <EMLEERKE@uncg.edu>
Fri 9/15/2023 9:44 AM
To:HHS Faculty <hhs-faculty-l@uncg.edu>;HHS Staff <hhs-staff-l@uncg.edu>

Dear Colleagues,

The following topics are covered in this email:

1) Introducing Dr. Jeff Milroy (PHE) as the inaugural HHS Faculty Fellow for Innovation
2) Please complete survey about Community Engaged Research in HHS
3) Migration of research data—action required by Oct 31
4) Updated HHS OOR guidelines and policies

- HHS OOR timeline for effective grant submission
- Policy for HHS OOR Methodologist Effort on External Grants

5) Personnel changes in Contracts and Grants that will affect HHS Departments
6) Where to find important research administration contacts
7) Internal Grant Deadlines
8) Upcoming Research Related Events

Wishing you all a happy fall.

Best,
Esther

1) **Introducing Dr. Jeff Milroy (PHE) as the inaugural HHS Faculty Fellow for Innovation**

I am delighted to announce that Dr. Jeff Milroy (PHE) has agreed to serve as the inaugural **HHS Faculty Fellow for Innovation**. This will be a 2-year term. In this role, Dr. Milroy will oversee the **HHS Impact Through Innovation HUB** and work to identify needs among HHS faculty and students. This position was created in collaboration with Innovate UNCG (formerly Launch UNCG) to strategically and purposefully connect important Innovate UNCG resources and support directly to HHS faculty.

Dr. Milroy is a good fit for the HHS Faculty Fellow for Innovation role because for over 10 years he himself has been an innovator. Dr. Milroy has served as a PI or Co-I on multiple NIH Small Business Innovation and Research (SBIR) grants and has received funding to translate evidence-based research into viable community health education programs. As the current Director of the Center for Athlete Well-Being at UNCG, much of Dr. Milroy's previous work has focused on athlete well-being including mental health and concussion care seeking, sexual violence prevention, and alcohol and other drug prevention. Dr. Milroy has also led the development of web-based and face-to-face programming for collegiate coaches which was recently translated into a communication training for college and university faculty and staff. Dr. Milroy is very excited to serve as the inaugural HHS Faculty Fellow for Innovation and has expressed his genuine interest to support all the amazing innovative things HHS faculty and students are doing. Expect to hear from Dr. Milroy soon as he seeks to learn more about your work. I am grateful to Dr. Milroy for taking on this important role and look forward to working together.

2) **Please complete survey about Community Engaged Research in HHS**

Dr. Sharon Morrison, Faculty Fellow for Community Engaged Research, is spearheading a survey to help inform efforts to support community-engaged research (CER) and scholarship among faculty in HHS. Please complete this survey to support our efforts in this regard. I am grateful to Dr. Morrison and her doctoral student Dorcas Johnson for leading this important effort.

3) **Migration of research data-action required by Oct 31**

You should have received a message from ITS yesterday (9/14 at 3:06 PM) with the subject line: ITS Announces Timeline to Conclude UNCG's M365 Transition. Please pay close attention to bullet 2 which is related to research data. Research data is a special case and must be tagged as research prior to the migration. In addition to making sure research data are handled according to the standards noted in specific data use agreements or in IRB protocols, this has an additional benefit. This process will allow the university to have an accurate assessment of research-related storage needs.

There are specific instructions of what needs to be done for research data files currently in Google Drive and Box. **This must be complete by October 31.** It should not be a heavy lift for us. For Box users it involves sending an email to ITS to request new folders that begin with the word research, then moving files to the special folder within Box once created. For Google Drive users it involves creating the new shared folder(s) yourself that begin with the word research and then moving files. You may opt to have a single folder for all of your research data or separate folders for specific projects. For example, I think I am going to request a folder for my major active research project (research iGrow) and then a second folder for all of my other projects that are complete or in analysis only (research Leerkes Lab). This is because it is my preference and we have been given autonomy to organize these folders as we wish. Please make sure any students you work with who have research data in Box or Google Drive attend to these instructions as well. You could also consider moving all student data into your research folder(s) so you would own and be responsible for the data if that is your preference. Again, these decisions are being left to us, but please be mindful of what will work best for you in both the short and long-term.

For your convenience here are direct links to the directions and a frequently asked questions document from the ITS email that will facilitate your work on this. The FAQ document outlines what types of information are considered research data. Please read both documents carefully.

I imagine you may have specific questions not covered in the FAQ. I am happy to gather all questions about the migration of research data, share them with ITS and the Office of Research and Engagement to inform the process and enhancement of the FAQ. I can also share back what I learn. To facilitate capturing all questions/concerns in a single place, please use this form.

I have heard a lot of fear and frustration about this process, and I get it. However, this is something we must do, and I believe the plan to tag research data to facilitate migration is a sound one. I am a research representative on the migration group and have had the opportunity to meet with many in ITS and ORE to provide input and will continue to do so. They have been active and responsive listeners. Let's do our part by complying with this deadline and informing future communications in a productive manner. Please let me know how I can best support you and this effort.

4) **Updated HHS OOR guidelines and policies**

- **HHS OOR timeline for effective grant submission**. The revision includes adding information about when consultations regarding Data Management Plans (a requirement from NIH since January)

should occur and removing some information about special criteria for R15s because UNCG is not currently eligible for R15s.

- **[Policy for HHS OOR Methodologist Effort on External Grants](#).** This revision was prompted by NIH's new requirement regarding Data Management and Sharing Plans. The document indicates the priorities for the methodologist's time and provides examples of the amount of effort PIs should build into grant budgets for different levels of responsibilities and at different phases of a grant. In reality, time commitment varies tremendously based on specific project needs and Dr. Labban should be consulted well in advance of a grant submission to facilitate a strong proposal and appropriate budget. Further, the policy clarifies that Dr. Labban may provide consultation on or review of Data Sharing and Management Plans, but he will not be charged with writing them for grant submissions. Writing the Data Sharing and Management Plan is the responsibility of the PI or their designee's. We have prepared many resources to facilitate this. **I encourage anyone who conducts and/or supervises/mentors individuals who conduct quantitative data analyses to review Appendix A in this document.** It is a good overview of the many needed steps that are sometimes easy to forget and can be very useful for planning, timelining, and assigning responsibilities across the life of a research project.

5) Personnel changes in Contracts and Grants that will affect HHS Departments

- Thomas Langland will be leaving UNCG for new employment this week. Until the vacancy is filled, Rachel Agner and Bill Walters will support those departments. This includes all HHS Centers, Institutes, Programs, and Departments other than HDF and KIN.
- HDF and KIN will have a new grant specialist: Matthew Hanson. He is currently shadowing Rachel, Bill, and others and is about to begin working with faculty in HDF and KIN. Please give him a warm welcome.

6) Where to find important research administration contacts

A list of names and contact information for relevant UNCG research administrators is in the link below (scroll left and up until you see the text). This is routinely updated and can typically be found by searching for research contacts list within the UNCG website. I anticipate additional changes in the coming days/months. If you are ever uncertain of your assigned contact, feel free to reach out to Lisa, Verna or April in the HHS OOR.

[OSP C&G Contact List 2023 March.8.23.xlsx](#)

7) Internal Grant Deadlines

Sep 29, 5 PM [Community-Engaged Pathways and Partnerships (P2) Grant](#)

P2 Grant - UNCG Community Engagement

Community-Engaged Pathways and Partnerships (P2): A Collective Scholarship Fellows Program Hosted by the Institute for Community and Economic Engagement and the Office of Research and Engagement DEADLINE: Monday, September 29, 2023 5:00 p.m. Questions: Contact Emily Janke, emjanke@uncg.edu View the 2024 Call for Proposals here Program Purpose This P2 Fellows program supports and advances community-engaged

communityengagement.uncg.edu

Oct 13, 5 PM [UNCG Faculty Grants](#)

Internal Research Award Program General Information - Research & Engagement

UNCG Office of Research & Engagement internal funding award program general information, including submissions, budget limit, eligibility, questions, proposal review process, and commitment on receipt of an internal grant.

research.uncg.edu

The [HHS Internal Funding Mechanisms](#) have been updated with this year's due dates. To help you plan ahead, the dates are below.

- HHS Faculty Research Grants 1/22/24
- Top Off Grant 1/22/24
- Applications for the Summer Grant Writing Program 2/26/24
- Resubmission of HHS Faculty Research Grants and Top Off Grants (if invited) 3/18/24
- The following HHS Funding Mechanisms are **accepted on a rolling deadline from now through 3/18/24 and funds must be expended by 5/24/24**
  - Funding for Research Related Training, Consultation, or Specialized Research Services
  - Funding to Build Research Collaborations
  - Special Projects Funding

Applications for Scholars' Travel funding and the HHS International Travel Fund are accepted on a rolling basis; faculty may submit at any time.

8) Upcoming Research Related Events

[Ripple Effect Mapping; Monday, September 25, 20; 9AM - 1PM (EST)](#)

- *Location:* Nursing & Instructional Building (NIB), room 124
- *Description:* How do we tell the full story of **what is working well in our partnerships**? Join ICEE for this workshop that will dig into a) what is REM, and b) how to facilitate REM for yourself and others!

[Conflict of Interest in Research; September 26 @ 10:00 am - 12:00 pm](#)

Workshop Description: Conflicts of interest in research may be inevitable, but they are not inherently wrong. By nature, research is complex and can often lead to competing obligations and interests. To ensure that conflicts do not interfere with the responsible practice of research, they must be identified

and managed, particularly in areas of financial gain, work commitments, and intellectual and personal matters. (Federal Office of Research Integrity)
Speaker: Terri L. Shelton, Ph.D., Vice Chancellor for Research and Engagement

UNCG Libraries Webinar: Inside the Closed Stacks, Collections of Distinction in Special Collections and

University Archives; September 29 @ 12:00 pm - 12:30 pm

by Kathelene Smith and Stacey Krim
Stacey Krim and Kathelene McCarty Smith will take attendees "on a tour" of the fascinating materials held in the Martha Blakeney Special Collections and University Archives. Additionally, they will touch on available archival collections that can support original research, scholarship, and instruction.

Advanced Qualtrics Survey Workshop; October 3 @ 9:00 am - 10:30 am

Virtual Event
This workshop will expand on an already created survey and cover more advanced topics including: adding piped text; manipulating the look and structure of the survey using the block manipulation, survey flow and work flow; changing the look and feel of your survey; and options for reporting your results and analyzing your data. It is expected that participants have a basic understanding of Qualtrics survey creation and distribution.

Center for Women's Health and Wellness Fall Lecture; October 26th at 4:30pm
Body Composition & Health Disparities in Children: Both Hidden & In Plain View Thursday
Presented by Dr. Jody Clasey
EUC Alexander Room

Center for Women's Health and Wellness Fall Workshop; October 27 from 9 to noon
Communicating your Science to the Public through Infographics
Presented by Dr. Jackie Maher (KIN)
NIB 510

Research Mentor/Mentee Relationship: Foundations for a Successful Partnership; November 13 @

10:00 am - 12:00 pm

Workshop Description: This workshop will cover Research Mentor/Mentee Relationships. Specifically, foundations for a successful partnership. Collaborative research can be simple or complex and is mutually beneficial to those involved – providing access to specific expertise or resources that are not available within one research team. Establishing and maintaining successful research collaborations includes: having a clear understanding of roles and relationships, consistent communication, effective management and recognizing differences in research fields.

Speaker: Cindy Bacon, Ph.D., Associate Professor, MSN Leadership & Management Concentration Coordinator, School of Nursing

[UNCG Libraries Webinar: Scoping Reviews, Library Services; November 15 @ 1:00 pm - 1:30 pm](#)

Scoping Reviews by Lea Leininger and Maggie Murphy
Are you wondering how a research question has been studied (or not) in the literature for
your subject area? If so, a scoping literature review might be for you! Scoping reviews aim to map the
literature and provide an overview of evidence, concepts, or studies in a particular field, and can reveal
gaps, clarify key concepts, and establish boundaries around disciplinary ideas. In this webinar, a health
sciences librarian and arts & humanities librarian will provide perspectives from their subject
areas. We'll compare scoping reviews with other review methods, highlight expectations
around methodology in several subject areas, examine how these techniques could be adapted to a
range of review projects, and discuss how your liaison librarian can help connect you with resources to
get started.

****

Esther M. Leerkes, Ph.D. (she/her/hers: [What's this?](#))
Associate Dean for Research, School of Health and Human Sciences
Jefferson Pilot Excellence Professor, Human Development & Family Studies
UNC Greensboro
PO Box 26170
Greensboro, NC 27402-6170Phone: (336) 256-0310

NOTICE: Any emails sent to or from this address are subject to Public Records Law and may be disclosed to third parties.