

HHS Office of Research – Acronym “Alphabet Soup” Resource

There are many acronyms used in research administration at UNCG. Below is a list of acronyms/terms, their meaning, and their key function/relevance/purpose. Please feel free to use this document as a resource.

Acronym	Meaning	Key Function/Relevance/Purpose
ADR	Associate Dean for Research	Dr. Esther Leerkes is the Associate Dean for Research. Dr. Leerkes is responsible for facilitating the HHS research enterprise and supporting the HHS research mission which is to provide exceptional unit-based support services that facilitate faculty success with research development, grant submission and management, and scholarly productivity. She coordinates the work of the team of the HHS Office of Research, which includes pre-award, post-award, statistical consultation, and financial management staff.
AOR	Assumption of Risk	An internal form which allows the University to assume responsibility for research costs incurred prior to funds being received for an awarded grant and allows work to begin; now known as Pre-Award Risk Assumption (PRA)
Cayuse	Cayuse	Cayuse or Cayuse Research Suite is the cloud-based electronic research administration software system used by UNCG.
Cayuse Human Ethics	Cayuse Human Ethics	The online IRB submission system; replaces the former online IRB submission system, IRBIS
C&G	Contracts & Grants	The central office at UNCG tasked with administration of funded awards
CBPR	Community-based Participatory Research	A partnership approach to research that equitably involves community members, organizational representatives, researchers, and others in all aspects of the research process
CFRN	The Child and Family Research Network	Group of UNCG faculty and researchers whose scholarship and teaching reflects a core concern for the welfare of children and families
COI	Cayuse Outside Interests	System of approvals and review intended to set appropriate bounds for outside activities that may create a financial conflict of interest or require a formal management plan; formerly known as Conflict of Interest (COI)
DOD	Department of Defense	Branch of the federal government which coordinates functions of the military and US national security; possible funder
EPAF	Electronic Personnel Action Form	An internal form which processes personnel and salary actions, such as charging a portion of salary to a grant fund or processing summer add pay
F&A	Facilities & Administrative	Federally negotiated rate to cover the facilities and administrative costs incurred by the University (currently 45.5%)
GRA	Graduate Assistant	A paid student position that supports the teaching, research, or service mission of UNCG
GROWTH	Gerontology Research, Outreach, Workforce, & Teaching Hub	A cooperative group of UNCG faculty who facilitate and support transdisciplinary aging-related research, education, and outreach
HHS OOR	Health and Human Sciences Office of Research	The HHS School level office that aids in research administration

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HIRN	Health Improvement Research Network	A group of faculty members and researchers whose scholarship and teaching includes work about how the health system is structured, health promotion/prevention/care is delivered, and desired outcomes are achieved
IACUC	Institutional Animal Care and Use Committee	Ensures the ethical care and use of animals used in research studies
IBC	Institutional Biosafety Committee	Protect study personnel, the environment, and the community from biohazardous agents
ICR	Indirect Cost Rate	Federally negotiated rate to cover the facilities and administrative costs incurred by the University (currently 45.5%)
IES	Institute of Education Sciences	A branch of the Department of Education focused on education practice and policy research; possible funder
InfoReady	InfoReady System	Cloud-based system used by UNCG to help manage, streamline, & organize competitions for research funding
IRB	Institutional Review Board	Protects the rights and welfare of human research subjects
NCE	No Cost Extension	An extension of an NIH award which allows additional project time of up to 12 months, with no additional funds
NIH	National Institutes of Health	The medical research branch of the Department of Health and Human Services; possible funder
NOA	Notice of Award	The official grant award notification received upon award of an NIH grant. Some other funders use NGA: notice of grant award.
NSF	National Science Foundation	US government agency supporting non-medical research in science and engineering; possible funder
ORE	Office of Research & Engagement	The internal office of research and engagement at UNCG; oversees OSP, ORI, convenes RAC, houses several research centers, etc.
ORI	Office of Research Integrity	Internal office at UNCG tasked with creating and providing clarity in research integrity policies and procedures that promote research
OSP	Office of Sponsored Programs	The central office at UNCG tasked with assistance and administration of awards
PRA	Pre-Award Risk Assumption	An internal form which allows the University to assume responsibility for research costs incurred prior to funds being received for an awarded grant, and allows work to begin; formerly called Assumption of Risk (AOR)
RAC	Research Advisory Council	Internal UNCG group promoting a positive research culture and developing strategies and infrastructure to support successful research and creative endeavors
RAMSeS	Research Administration Management System & eSubmission	An internal grant tracking and administration system used by UNCG; the new system, Cayuse SP, replaced RAMSeS in summer 2021, but RAMSeS is still used for some historical data storage and retrieval

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RISE	Research and Instruction in STEM Education	The RISE Network is a coalition of educators and researchers involved in STEM education.
RPPR	Research Performance Progress Report	Form used to submit progress reports to NIH
RWJF	Robert Wood Johnson Foundation	Health-focused philanthropic organization based in the US; potential funder
REDCap	Research Electronic Data Capture	A secure web application for building and managing online surveys and databases
Cayuse SP	Cayuse Sponsored Projects	An internal grant tracking and administration system used by UNCG. Cayuse replaced RAMSeS in summer 2021, but RAMSeS is still used for some historical data storage and retrieval